

Chelsea Medical Privacy Notice

5 Sloane Avenue

London SW3 3JD

Tel: 020 7589 2353

Fax: 020 7225 0034

Email: cm@chelsealondondoctor.com

Website: www.chelsealondondoctor.com

Information Commissioner's Office Registration Z7083403

1. What type of information we have

We currently collect and process the following information:

- Personal identifiers, contacts and characteristics (for example, name and contact details)
- NHS number (if available)
- NHS doctor
- Medical data and correspondence
- Administrative data relating to insurance companies, support staff, pharmacies, billing and follow up of all the above.

2. How we get the information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- medical care and administrative as above.

We also receive personal information indirectly, from the following sources in the following scenarios:

- Hospitals, medical specialists, laboratory testing relating to medical care.
- Applications for firearm and gun licences from the police.
- Applications from insurance companies.
- Relatives, friends and miscellaneous sources

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are:

- We have a legitimate interest. (GDPR Article 6(1)(f))
- We have a legal obligation with regard to healthcare data for direct care. (GDPR Article 9 (2)(h)) and in common law
- We may also process data based on your consent, a vital interest or the performance of a public task . You can remove your consent at any time by contacting Chelsea Medical at 5 Sloane Avenue London SW3 3JD – email cm@chelsealondondoctor.com.

3. What we do with the information

We use the information that you have given us in order to facilitate medical care, analyse activity, be in contact with you, provide information to other people and organisations (eg insurance companies, friends, relatives, legal advisors and other parties) with your individual consent and to facilitate fraud and credit risk reduction.

We may share this information with other healthcare professionals and statutory inspectors such as the Care Quality Commission.

4. How we store your information

Your information is securely stored at various locations on approved and protected systems. We can provide further information on written request. We may keep your data indefinitely.

5. Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify information you think is inaccurate.

You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your information in certain circumstances.

Your right to object to processing - You have the right to object to the processing of your personal data in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the information you gave us to another organisation, or to you, in certain circumstances. You are not required to pay any charge for exercising your rights. However, you may be charged if the request is manifestly unfounded or excessive or if more than one copy is requested or if a summary or report is requested.

If you make a request, we have one month to respond to you.

Please contact us at 5 Sloane Avenue London SW3 3JD or send us an email to cm@chelsealondondoctor.com if you wish to make a request

Further information - more detailed information is available from the Information Commissioners Office website - <https://ico.org.uk/> .

6. How to complain

Please complain directly to our practice manager or to Dr A J Rose.

Chelsea Medical

5 Sloane Avenue

London

SW3 3JD

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Email: cm@chelsealondondoctor.com

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

Cheshire

SK9 5AF

Helpline number: 0303 123 1113